

# Privacy policy

## I. General information

1. POLITAN Ltd. & Limited Joint-Stock Partnership (Sp. z o.o. Sp. k. a.) with its registered office in 44-200 Rybnik, 3<sup>rd</sup> Maja 30 Street, NIP: 6472264011, REGON: 277689834, - the owner and Administrator of the Internet service located at the following domain: Politan.PL (hereinafter referred to as "the Website"), respects the right of the users using the services of the Website (hereinafter referred to as: "Service Users") to protect their privacy.
2. POLITAN Ltd. & Limited Joint-Stock Partnership makes every effort to ensure that the processing and protection of the Service Users' Personal Data is performed in a manner which prevents access to such Data by unauthorised persons, as well as against unauthorised use of the aforementioned Data. It also ensures the security of the use of the Services.
3. POLITAN Ltd. & Limited Joint-Stock Partnership uses technical measures and solutions aimed at preventing interference by unauthorised third parties into the area of privacy of the Service Users.
4. This document defines the scope and principles of collecting and processing of information about the Service Recipients, including their Personal Data.

## II. POLITAN Ltd. & Limited Joint-Stock Partnership collects and uses the following information and data about Service Users:

### 1. Personal data of users:

POLITAN Ltd. & Limited Joint-Stock Partnership when operating the Service and providing the services (hereinafter referred to as "the Services") considered in the Terms of Use (hereinafter referred to as: "the Terms of Use"), the Service collects and processes Data concerning the Service Users, including Personal Data of the Service Users who are natural persons, to the extent and for the purpose necessary to perform the specific Services indicated on the website pages of the Service. In accordance with the nature of the Services requiring the provision by the User of his/her Personal Data and the manner of their settlement (to the extent that they are subject to a fee), it may be necessary for the User to provide the following data concerning him/her in particular:

1. Surname and names of the User;
2. Tax Identification number;
3. Address of residence or stay;
4. Mailing address, if different from the address of residence or stay;
5. E-mail address;
6. Phone number.

The provision of Personal Data is voluntary, but may be necessary for the use of the Services, including Registration on the Website and the creation of an Account by the Service User (where required under the Terms and Conditions), as well as for the Service User to place orders for the Services.

### 2. Cookies files

POLITAN Ltd. & Limited Joint-Stock Partnership may use the mechanism of "cookies" when a User (Service User) visits the Website. The "cookies" files that may be used on the Website are associated

only with the browser of a given computer (the user is anonymous), without providing the user's name. This is information stored by the server of POLITAN Ltd. & Limited Joint-Stock Partnership on the user's computer, which the server of POLITAN Ltd. & Limited Joint-Stock Partnership's server can read each time the user's computer is connected. Cookies provide statistical data on user traffic and use of individual pages of the Website. POLITAN Ltd. & Limited Joint-Stock Partnership may also use "cookies" in order to monitor the traffic of Service Users on the Site, as well as between the Site and POLITAN Ltd. & Limited Joint-Stock Partnership other websites. The User may at any time choose how cookies are handled by replacing the automatic handling of cookies with individual handling (user settings). Detailed information in this regard is provided by the providers of the Internet software (browsers), usually under "Internet options" or other similar options. Any user can disable the "cookies" mechanism in the browser of his/her end device. However, disabling the user's option to accept cookies in their browser (blocking, prompting), may make it difficult or even impossible to use certain Services provided by POLITAN Ltd. & Limited Joint-Stock Partnership. At the same time, POLITAN Ltd. & Limited Joint-Stock Partnership is not responsible for the use or handling of "cookies" on other websites accessible to Users via links placed on the pages of the Service.

### **III. Security of Personal Data**

1. All Personal Data collected from Service Users is transmitted to the system via the using a secure SSL protocol encrypted with a 128-bit key.
2. All of the information about Service Users stored on the server of POLITAN Ltd. & Limited Joint-Stock Partnership is protected against unauthorised access. The only persons authorised to access and process this Data are employees or associates duly trained by the owner of the Website.

### **IV. Information on the principles regarding sharing Personal Data**

Regarding Users of other entities.

1. POLITAN Ltd. & Limited Joint-Stock Partnership collects the data of Service Users primarily for the purpose of performing Services. However, it reserves the right to pass on data to its partners wishing to offer additional products to the Service Users, but in compliance with the provisions of the Data Protection Act, i.e. after the Service User has provided the necessary consent to allow the transfer of Personal Data to these entities and to the User of any advertising material from sent by them.
2. Sending any advertising and marketing materials by third parties, as well as the sending of commercial information electronically, is always subject to the prior consent of the Service User, which may be withdrawn. Each Service User also has the right to cancel the subscription of receiving e-mails sent by POLITAN Ltd. & Limited Joint-Stock Partnership.

### **V. The User's right to access, correct and delete the content of his/her Personal Data.**

1. The User registered on the Website has the right to access and correct the content of his/her Data, as well as the right to demand that their processing be discontinued and that they be removed from the POLITAN Ltd. & Limited Joint-Stock Partnership database. The above-mentioned changes shall be notified by the Service User by sending an e-mail to the e-mail address: pocza.politan.pl , or via the Service's "Contact Us" page.

2. The deletion of information about the User from the database, while retaining accounting records in accordance with the accounting regulations of Polish law and subject to the provisions of the Terms and Conditions, is possible after sending an email to the email address: poczta.politan.pl , or via the "Contact us" page of the Website.
3. POLITAN Ltd. & Limited Joint-Stock Partnership may refuse to delete the User's Personal Data in particular if the User has not paid all amounts due to POLITAN Ltd. & Limited Joint-Stock Partnership for the provision of Paid Services to it, or if the Service User has violated applicable laws, and the retention of the Personal Data is necessary to clarify these circumstances and establish the Service User's liability.
4. The User's data may be made available to entities entitled to receive them under applicable law, including the competent judicial authorities. With the consent of the Service User required under applicable legislation, Data may also be made available to other entities.

#### **VI. Additional information:**

1. POLITAN Ltd. & Limited Joint-Stock Partnership places links on the pages of its website to enable Service Users to go directly to other websites. This Privacy Policy does not cover websites operated by other entities, independent of POLITAN Ltd. & Limited Joint-Stock Partnership.
2. POLITAN Ltd. & Limited Joint-Stock Partnership may store emails and other correspondence addressed to the Service User in order to be able to answer questions, respond to requests and improve the Services. The email address of the Service User may be used to contact the Service User regarding the Services.

#### **VII. Amendments to the Privacy Policy**

POLITAN Ltd. & Limited Joint-Stock Partnership reserves the right to amend the following Privacy Policy. The current Privacy Policy, which is available on the pages of the Website, is binding for the Service Users.